



WEST LINN / WILSONVILLE SCHOOL DISTRICT

To: School Board Members
From: Kathy Ludwig, Superintendent
Re: Inter-District Transfers for 2024-2025
Date: January 22, 2024

INTER-DISTRICT TRANSFERS: POLICIES JECF and JECB

The School Board shall make an annual determination regarding the Inter-District Transfer process which involves G. K-12 students and their families requesting transfer *into and out of* West Linn-Wilsonville for the 2024-2025 school year.

This process begins with families requesting release from their home school district and then requesting admittance to their preferred district. The Board makes annual decisions regarding whether to accept students *into the district* through the inter-district transfer process, and if so, how many and to which schools. The Board also makes an annual decision regarding requests for inter-district transfer *from the district*.

Recommendation:

In forming the recommendations, staff considered space available for the coming year and projected ahead for each school. What follows is our recommendation:

1) The district will be OPEN for inter-district *transfers into* the district beginning February 1, 2024:

- The district will automatically accept 2024-2025 entry of G. K-12 students into our district to:
 - a) Non-resident students currently attending school in the West Linn-Wilsonville School District.
 - b) Siblings of non-resident students currently enrolled in the district.
 - c) Families who qualify for a hardship cause (SB 709, ORS 581-021-0019).
- Additional admissions will be limited to:
 - a) All Primary and Middle Schools will be OPEN for inter-district transfers.
 - b) OPEN schools will accept inter-district transfers based on space availability (grade level/course sizes) and school capacity. Parents may suggest a school; however, the district holds the right to assign the school.
 - c) High Schools will only OPEN at Grade 9 Level and with these limits:
 - i. Riverside Grade 9: 15 openings
 - ii. West Linn Grade 9: 5 openings
 - iii. Wilsonville Grade 9: 5 openings
- Students will abide by behavior and attendance expectations for the transfer to remain valid. These include 1) annual attendance at 92% or greater; 2) No annual cumulative suspensions of greater than 5 days.

- Inter-district transfers will be in effect, with continued enrollment, through graduation.
- No out-of-district transportation will be provided.
- No tuition-paying transfers will be accepted.

2) The district will approve 20 requests for inter-district *transfers from the district to another school district for the 2024-2025 school year.*

Applications will be available and accepted beginning February 1, 2024.

Requests for release will be approved beginning March 1, 2024. At that time, priority will be given according to the following order:

- Resident students who are currently enrolled in High School at the requested school district.
- Resident students who are currently enrolled in Middle or Primary School at the requested school district.
- Siblings of students who are currently enrolled in the requested school district.
- Students making new transfer requests.
- NOTE: All Senior students currently enrolled in High School at the requested school district will be released and not considered as part of the 20 slots.

A wait list will be created if more requests are received than spaces available. If more spaces are available for release than initially requested, requests may continue to be made at any time during the school year and will be approved as received. There will be no closing date for release requests until the 20 spaces have been filled.